



# Provider Assignment: Dashboard Report

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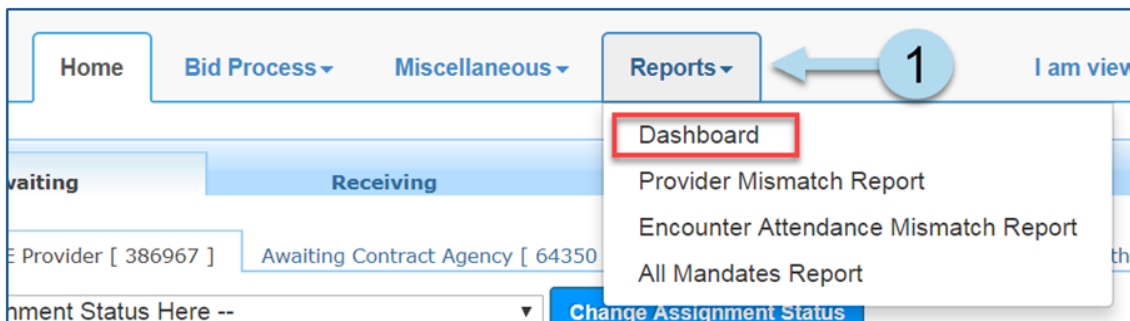
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## Introduction

This guide provides staff an understanding of the Dashboard Report in Provider Assignment and how to use the filters to display the desired report data.

## Process Steps

1. In Provider Assignment, click **Reports** located at the top of the screen and select **Dashboard** from the dropdown menu.



2. The *Dashboard Report* will open with the Service Type displayed on the far left of the report.

Service Type	AWAITING												RECEIVING																					
	DOE				CA				Ind RSA				Ind SETSS				DOE				CA				Ind RSA				Ind SET					
	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	Total Await	P/L/P/F	Bil/Mon	Tot/P/L/P/F	P/L/P/F	Bil	Mon	Tot	P/L/P/F	Bil	Mon	Tot	P/L/P/F	Bil	Mon	Tot		
Adoptv PE				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Asst Tech			2	2													2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Audiology				0				0					0				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Counseling	5	1679	87415	89094	814	873	9294	10167	23	720	2301	3021	3	3	3	102285	0	0	0	0	3	127	5325	5452		72	724	796						
Hearing	11	89	2289	2378		21	228	249		24	253	277				0	2904	0	0	0	0	1	1	90	91									
Nrs-Transp			2	2				0								0	2	0	0	0	0			0	0	0	0	0	0	0	0	0		
Or/Mob		3	177	180			6	6			14	14				0	200	0	0	0	0			0	0	0	0	0	0	0	0	0		
Oral Translit		1	41	42			10	10			21	21				0	73	0	0	0	0			0	0	0	0	0	0	0	0	0		
OT	163	126	51482	51608	709	18	7765	7783	54	19	6621	6640	7	7	7	66038	1	1	156	14616	14616	99	3	3667	3670									
Para-Alt Place		3977	255	4232		36	8	44		10		10				0	4286	0	0	0	0			0	0	3	3	3						
Para-Crisis			8649	8649	10		293	293	1		73	73				0	9015	0	0	0	0			1013	1013			67	67					
Para-Health			7313	7313	9		198	198	1	3	117	120				0	7631	0	0	0	0			427	427	3	3	149	152					
Para-Or/Mob			473	473			4	4			3	3				0	480	0	0	0	0			22	22			3	3					
Para-Toilet			428	428			10	10			1	1				0	439	0	0	0	0			15	15			3	3					
Para-Transp			1865	1865	4		79	79			49	49				0	1993	0	0	0	0			264	264			35	35					
Parent C/T			1	1			5	5			8	8				0	14	0	0	0	0			0	0			0	0					
PT	3	42	18611	18653		73	3	1387	1390	12	1	2045	2046	3	3	22092	0	0	0	0	56		1102	1102	85	1	1098	1099						
SETSS	1	1241	63653	64894												0	1669	6166	7835	72729	0				0		0		467	1133	1			
Sign Lang			11	11			9	9			1	1				0	21	0	0	0	0			162	162			0	0					
Speech	16	8834	127377	136211	3006	2208	11382	13590	65	2149	4651	6800	14	1	13	14	156615	0	0	0	0	132	1822	24980	26802	52	668	2798	3466					
Vision		12	690	702			2	29	31	1	3	80	83			0	816	0	0	0	0			0	0			54	54					
Other			5	5							5	5				0	10	0	0	0	0			0	0			1	1					
<b>Total for all Service Types</b>	<b>199</b>	<b>16004</b>	<b>370739</b>	<b>386743</b>	<b>4625</b>	<b>3161</b>	<b>30707</b>	<b>33868</b>	<b>157</b>	<b>2929</b>	<b>16243</b>	<b>19172</b>	<b>27</b>	<b>1670</b>	<b>6192</b>	<b>7862</b>	<b>447645</b>					<b>1</b>	<b>1</b>	<b>347</b>	<b>1949</b>	<b>47926</b>	<b>49875</b>	<b>240</b>	<b>751</b>	<b>8716</b>	<b>9467</b>	<b>467</b>	<b>1133</b>	<b>1</b>

**Note:** The Dashboard report lists the total number of rows per Service Type across all of the Awaiting and Receiving tabs.

Both the *Awaiting* and *Receiving* columns include four sub-tabs with the titles below:

- DOE – mandate rows for *Department of Education* providers.
- CA – mandate rows for *Contract Agency* providers.
- Ind RSA – mandate rows for *Independent RSA* providers.
- Ind SETSS – mandate rows for *Independent SETSS* providers.

The *Awaiting* sub-tabs are further decomposed into the following columns:

- Number of rows with an *Assignment Status of Awaiting First Attend (AFA)*
- Number of rows that are a *Bilingual Service (Bil)*
- Number of rows that are a *Monolingual Service (Mon)*
- Total number of rows awaiting per *Service Type (Tot)*

Service Type	AWAITING																Total Await
	DOE				CA				Ind RSA				Ind SETSS				
	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	
Adaptv PE				0				0				0				0	0
Asst Tech			2	2				0				0				0	2
Audiology				0				0				0				0	0
Counseling	5	179	115	294	814	873	9294	10167	23	720	2301	3021	3		3	3	102285
Hearin				3		21	228	249		24	253	277				0	2904
Nrs-Transp			2	2				0				0				0	2
Or/Mob		3	177	180			6	6			14	14				0	200
Oral Translit		1	41	42			10	10			21	21				0	73
OT	163	126	51482	51608	709	18	7765	7783	54	19	6621	6640	7		7	7	66038
Para-Alt Place		3977	255	4232		36	8	44		10		10				0	4286
Para-Crisis			8649	8649	10		293	293	1		73	73				0	9015
Para-Health			7313	7313	9		198	198	1	3	117	120				0	7631
Para-Or/Mob			473	473			4	4			3	3				0	480
Para-Toilet			428	428			10	10			1	1				0	439
Para-Transp			1865	1865	4		79	79			49	49				0	1993
Parent C/T			1	1			5	5			8	8				0	14
PT	3	42	18611	18653	73	3	1387	1390	12	1	2045	2046	3		3	3	22092
SETSS	1	1241	63653	64894				0				0	1669	6166	7835	72729	
Sign Lang			11	11			9	9			1	1				0	21
Speech	16	8834	127377	136211	3006	2208	11382	13590	65	2149	4651	6800	14	1	13	14	156615
Vision		12	690	702		2	29	31	1	3	80	83				0	816
Other			5	5				0			5	5				0	10
<b>Total for all Service Types</b>	<b>199</b>	<b>16004</b>	<b>370739</b>	<b>386743</b>	<b>4625</b>	<b>3161</b>	<b>30707</b>	<b>33868</b>	<b>157</b>	<b>2929</b>	<b>16243</b>	<b>19172</b>	<b>27</b>	<b>1670</b>	<b>6192</b>	<b>7862</b>	<b>447645</b>

The Receiving sub-tabs are further decomposed into the following columns:

- a. Number of rows that are *Partially Receiving by Language* (P/L)
- b. Number of rows that are *Partially Receiving by Frequency* (P/F)
- c. Number of rows that are a *Bilingual Service* (Bil)
- d. Number of rows that are a *Monolingual Service* (Mon)
- e. *Total* number of rows receiving per *Service Type* (Tot)

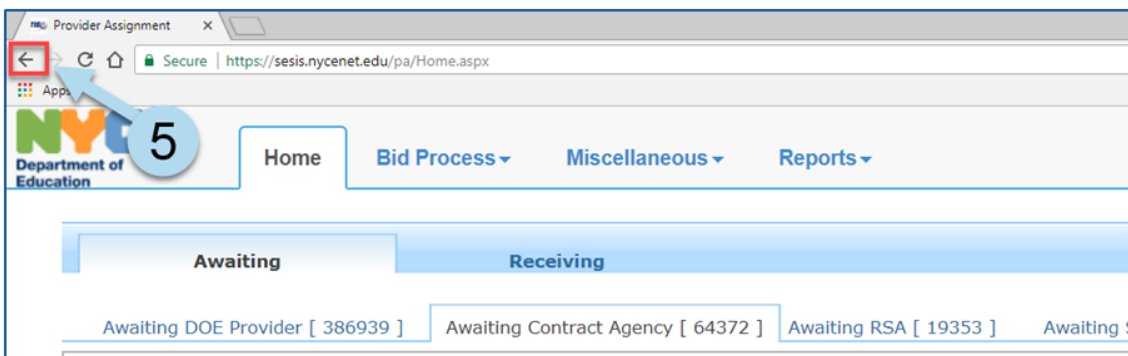
DOE		CA					Ind RSA					Ind SETSS					Total Recv	TOTAL RECM		
P/LP/F	Bil	Mon	Tot	P/L	P/F	Bil	Mon	Tot	P/L	P/F	Bil	Mon	Tot	P/L	P/F	Bil	Mon	Tot		
0																			0	0
0								4											0	4
0								0											0	0
0								72	724	796									0	6248
0								1	1	90	91								0	91
0										3	3								0	3
0										2	2								0	2
0										18	18								0	18
1	1		156				14616	14616	99	3	3667	3670				1		1	18288	84326
0										3	3								0	3
0							1013	1013			67	67							0	1080
0							427	427	3	3	149	152							0	579
0							22	22			3	3							0	25
0							15	15			3	3							0	18
0							264	264			35	35							0	299
0											0	0							0	0
0							56	1102	1102	85	1	1098	1099						0	2201
0															467	1133	13976	15109	15109	87838
0							162	162											0	162
0							132	1822	24980	26802	52	668	2798	3466					0	30268
0											54	54							0	54
0											1	1							0	1
1	1		347	1949	47926	49875	240	751	8716	9467	467	1133	13977	15110	74453	522098				

3. To view details for the individual mandate rows for a *Service Type*, click a **number** in the report.

Service Type	DOE				CA				Ind	
	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil
Adaptv PE				0				0		
Asst Tech			2	2				0		
Audiology				0				0		
Counseling	5	1679	87415	89094	814	873	9294	10167	23	720
Hearing	11	89	2289	2378			228	249		24
Nrs-Transp			2	2				0		
Or/Mob		3	177	180			6	6		
Oral Translit		1	41	42			10	10		
OT	163	126	51462	51588	709		7785	7803	54	19
Para-Alt Place		3977	255	4232		36	8	44		10

- The mandate grid will open with the rows for the selected *Service Type* and column (Awaiting Receiving) with preset filters in the *Search* panel.

- To return to the *Dashboard Report*, click the **back arrow** in the upper left corner of your browser.



## Filter Report Results

Several filters are available at the top of the *Dashboard* report that can be used to filter your report results.

- Select a **district** from the *Districts* dropdown menu.

**Note:** District 84 (Charter Schools) can be found toward the bottom of the list.

Service T	n	Tot	AFA	CA		Ind RSA			Ind SETSS			Total	Await	P/LP/FBilMon	DOE
				Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA				
01		0										0	0		
02	2	2										0	2		
03		0										0	0		

7. Select a specific school within the district from the *School* dropdown menu when applicable.

**Note:** A *District* must be selected first before choosing a school.

Service Type	DOE				AF
	AFA	Bil	Mon	Tot	
Adaptv PE				0	
Asst Tech				0	
Audiology				0	
Counseling	24		1752	1776	
Hearing	5		30	35	
Nrs-Transp				0	
Or/Mob			3	3	
Oral Translit				0	
OT	1	2	1049	1051	
Para-Alt Place		51	6	57	
Para-Crisis			101	101	

8. Select a specific *Committee On Special Education* from the *CSE* dropdown menu when applicable.

Service Type	DOE				CA				Ind RSA				Ind SETSS				Total
	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	
Adaptv PE				0				0				0				0	0
Asst Tech				0				0				0				0	0
Audiology				0				0				0				0	0
Counseling			34	34			1	1				0				0	35
Hearing			2	2				0				0				0	2

9. After selecting a *CSE*, select a **CSE District**, which will be limited to the districts supported by the selected *CSE*.

**Note:** The *CSE District* dropdown menu will be limited to the districts supported by the selected *CSE*.

Service Type	DOE				CA				Ind RSA				Ind SETSS				Total
	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	AFA	Bil	Mon	Tot	
Adaptv PE				0				0				0				0	0
Asst Tech				0				0				0				0	0