**[SCHOOL]**

(subject to budget availability and student enrollment)

**Posting Date:**

**Position:**  Assistant Principal School-Based Virtual Learning (SBVL) Teaching Assignment

**Course(s):** [**to be completed at the school level**]

**SBVL Model:** [**to be completed at the school level]**

**License/Eligibility Requirement:** [**to be completed at the school level**]:

**Location:** **[to be completed at the school level: school or remote**]

**Position Summary:**

The School-Based Virtual Learning program was established in the 2023 contract. SBVL programs are taught by current school-based teachers and supervisors and are attended by current students.

NYCPS instructors will deliver instruction to and communicate with high school students using the internet and other technological platforms.  SBVL staff are licensed high school instructors who will teach students virtually.

SBVL instructors will be expected to participate in professional learning workshops prior to the commencement of this assignment during the workday. Should professional learning be offered outside of the contractual workday, staff will be paid in a manner consistent with the contract. SBVL instructors will perform all required duties as in a regular class. Duties and responsibilities are intended to emulate traditional teaching paradigms and create an equitable learning experience.

**QUALIFICATIONS:**

* Minimum of **four (4) years** of teaching experience.
* Knowledge of New York State and City Standards applicable to the course.
* Licensed to teach the course.
* Expertise and demonstrated effectiveness in teaching in a synchronous, live online learning environment and designing and delivering online lessons.
* Willingness to promote online dialogue to deepen the learning experience.
* Demonstrated ability with written and oral communications, which includes the delivery of digital presentations.
* Evidence of effectively using online learning, communication, and other Edtech tools, as appropriate.
* Satisfactory record of punctuality and attendance.
* Rated Satisfactory, Developing, Effective, or Highly Effective in each of the last 2 school years.

**PREFERRED CRITERIA:**

* Demonstrated skill in facilitating collaborative learning in an online learning environment.
* Comfortable working independently in a virtual environment.
* Experience using a full Learning Management System.
* Experience with a variety of Edtech tools used to enhance instruction and create engaging and dynamic online lessons.
* Schools may customize their posting to include some of following preferred Criteria:
  + Applicants may be asked to facilitate a demonstration lesson or planning activity.
  + Ability to speak a particular language.
  + Applicant has experience using a school-specific platform and/or Learning Management System.

**DUTIES AND RESPONSIBILITIES:**

* Modify engaging content and appropriate assessments in an online environment.
* Design and implement online instruction and develop online activities and authentic assessments to measure mastery.
* Provide quality instruction to students using asynchronous and synchronous teaching methods.
* Facilitate and monitor online instruction groups/discussions to promote learning through higher-order thinking and group interaction.
* Online communication between students and assistant principals is a significant component and should mimic in person communication. Therefore, assistant principals are expected to monitor and respond to all student communications and grade assignments promptly.
* Incorporate and comply with FERPA and AUP, and communicate privacy guidelines to students.
* Select and use a variety of online tools as appropriate to the course and student needs.
* Use a variety of communication technologies for teaching and learning.
* Apply technical troubleshooting skills (e.g., downloading plug-ins, uploading assignments).
* Participate in professional development activities including, but not limited to, identifying best practices, addressing challenges, and assessing efficacy, throughout the duration of service.

**WORKING CONDITIONS & LOCATION:**

* Term: This posting is for **[to be completed at the school level]**
* Schedule: **[To be determined at the school level, consistent with SBVL model and may follow the traditional schedule or modified scheduled]**.
* Work location: **[to be completed at the school level, in school building or remote, consistent with SBVL model]**
* Instructors must provide instruction synchronously and/or asynchronously during programmed periods; lessons and units must meet content standards. Digital curriculum is provided as a resource.
* Salary: Consistent with the applicable collective bargaining agreement.

**APPLICATION INSTRUCTIONS:**

Please be sure application includes cover letter, resume and your 6-digit file number.   
Please send application via email to the following email address: **[insert school name/email]**

**Applications will be accepted through [FILL IN]**

EQUAL OPPORTUNITY EMPLOYER

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